

Action plan to target areas of concerns raised at the Parents' Forum 10 December 2008

Strengths	Suggested areas for development	Action	By when
<p>Rewards</p> <ul style="list-style-type: none"> • Good for morale • More badges for doing homework. Starting from 2008-09 with pupils who have joined Year 7 • Good citizen badges for pupils with 100% attendance each year 	<ul style="list-style-type: none"> • Create a star pupil of the month award for each year/group/class • Reward homework • Clearer details of what merits lead to • Reward children with behaviour problems to encourage improvement • Greater motivation for middle group children? • Reward parents for their children being good 	<ul style="list-style-type: none"> • New rewards system for excellent attendance and personal achievement implemented in December 2008. To be reviewed. • Discuss possible rewards for pupils who improve their behaviour with year co-ordinators and tutors • Encourage tutors to write, phone & text parents when pupils have been successful 	<ul style="list-style-type: none"> • To be reviewed Sept 2009 • To be included on the agenda for next YCO & tutor meetings 26.1.09 • To be encouraged at the start of each half term during briefing. Start 5.1.09
<p>Support</p> <ul style="list-style-type: none"> • Quick identification of pupils needing support • Identification of individual learning styles is helpful • Staff find ways to support individual families / circumstances • 'Settling in' period is well supported • Pupils are well taught • Usually able to make contact with named staff, if not an alternative is offered • Teacher (individual) contact from lessons re: work / behaviour much appreciated – good or bad! • Texts – good • After school activities support settling in and making friends 	<ul style="list-style-type: none"> • Lack of homework – & the speed of marking. Occasionally need more clarity on the task set 	<ul style="list-style-type: none"> • Spot check planners for all years. • Form tutor observations, focus on planner checking • Reminder to all departments the need for a planned homework schedule 	<ul style="list-style-type: none"> • To commence week beginning 15.12.08 • To commence week beginning 8.12.08 • Reminder at the start of each term during briefing. Start 5.1.09
<p>Communication</p> <ul style="list-style-type: none"> • Texting is good but... • Website / MLE looks good • Website for emailing specific teachers is good • Phone calls answered promptly 	<ul style="list-style-type: none"> • Need to check we have got <u>all</u> parents' numbers • Inform parents if sports etc are running late • Letters sent out need to be clearer & letters received need quicker response • More information on school's policy for 'searching pupils' • Parents' Evening is rushed, sometimes need more time than is allocated 	<ul style="list-style-type: none"> • Ask office staff to check pupil details and contact parents if no mobile number • Discuss with PE staff how this may be resolved • To check all letters for clarity and check correspondence response process • Check information regarding random searching is clear and make available via the website • Encourage teachers & parents to use planners to communicate. Calls home to be encouraged (see above) 	<ul style="list-style-type: none"> • Request checks are carried out as time allows from week beginning 15.12.08 • Discussion to take place by end of Autumn term, outcome to be posted on website • To begin 15.12.08 • To be included on the website by end of spring term • Reminder at the start of each term during briefing. Start 5.1.09